



Haley Jones

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📍 Los Angeles, CA | (willing to relocate)

SUMMARY

I'm a finance and fintech graduate with real-world experience in financial modeling, university budgeting, and project execution across both private and institutional settings. I've worked closely with leadership on everything from multi-million-dollar real estate deals to internal financial systems, often stepping in during school breaks to support evolving priorities. I'm looking to move into an operations role where I can apply my analytical mindset, cross-functional experience, and ability to keep complex projects moving forward with clarity and structure.

EXPERIENCE

Real Estate Finance Intern

09/2023 - Present

The Watermark Group

- Forecasted a 3-year pro forma statement to project NOI, IRR, and cash-on-cash returns
- Researched submarket trends, demographic shifts, and recent sales comps to support underwriting assumptions
- Conducted sensitivity analyses to evaluate impact of rent growth, cap rate shifts, and financing scenarios on investment returns
- Created and promoted an Investment Memorandum for a \$14M+ multifamily acquisition in Century City, CA, including financial summary, risk analysis, and market comps

Budget and Financial Systems Assistant

09/2024 - 05/2025

Lehigh University - Budget Office

- Audited and reconciled financial data between the university system and the Syntellis Budget system
- Managed budget requests from branches throughout the university
- Developed pro forma statements that aligned with organizational quotas
- Valuated organization-wide goals/projects and giving insight to the board from a student's perspective

Vice President

08/2024 - 01/2025

Women in Finance Club

- Empowered female students interested in finance to identify and network with other successful career-women in finance
- Researched and advertised programs by financial institutions geared toward women in finance
- Facilitated guest speaker events for students to engage with professionals in the field
- Expanded the club's networking reach by initiating a new relationship with Recruit U, a start-up that connects finance clubs to recruiters

EDUCATION

Lehigh University - B.S.B.U. in Finance, Minor in FinTech

08/2021 - 05/2025

Awards: LeDataSciFi LeContest (1st place), Dean's List (top 20%), Dean's Scholar (8x)

Leadership: Women in Finance Club (VP), Coffee Club (Board Member)